NEW OHS SHORT COURSE

IBTC *Course Guide*
Short Course in Occupational Health and Safety

About the *Course*

At IBTC, we believe a safer workplace starts with the right knowledge. Our Short Course in Occupational Health and Safety gives you the practical tools and confidence to spot risks before they become incidents. Across the modules, you will build a solid grounding in OHS principles and gain hands-on experience with core Safety, Health and Environment (SHE) functions, including representation and investigation, so you are ready to lead on safety in your workplace, not just understand it.

About IBTC

IBTC is a fully accredited training provider delivering globally recognised finance, business and skills qualifications. We are an accredited assessment centre with the Quality Council for Trades and Occupations for a range of OHS qualifications and skills programmes. IBTC is also a registered SMME and a BEE contributor.

Course Details

Study time	130 hrs · 13 weeks · 10 hrs/wk
Course access	8 months
Format	Online, with printed textbooks
Cost	**R7 500**

Accreditation

Accredited by the South African Institute of Occupational Safety and Health, with **20 CPD points** awarded on completion, five points per module.

5 5 5 5 = *20* SAIOSH CPD points

Why Study *With* IBTC

- No upfront registration fee, so you can start studying sooner.
- Pay at your own pace with a Student Hero payment plan.
- You are never on your own. Our support team is with you from registration right through to graduation.
- Your textbooks are yours to keep, so the learning doesn't stop when the course does.
- Access to a real tutor who evaluates your work and supports you throughout your studies.

Ready to take the next step in *workplace safety?*

Enrol in the *IBTC Short Course in Occupational Health & Safety* today and start building the skills to protect your team and your organisation.

info@ibtc.co.za

A *Safer* Workplace Starts with **you.**

Course *Modules*

Four modules. Five SAIOSH CPD points each.

Module 1 – Health and safety awareness in and around the workplace

This module is designed for those responsible for inducting new personnel into workplace health and safety principles. On completion, learners will be able to explain the duties of both employees and employers regarding OHS in the workplace, understand the requirements for entering and working within a workplace, and apply the requirements for personal protective equipment, housekeeping and emergency procedures.

Module 2 – Functions of the workplace health and safety representative

This module is intended for anyone who needs to function as a workplace health and safety representative. Learners will understand the objectives and statutory requirements relating to health and safety in the workplace, and be able to explain the rights, powers, functions and duties of the health and safety representative, including how to handle health, safety and environmental issues. Learners will also be equipped to participate in safety, health and environmental structures and to measure these activities against relevant requirements.

Module 3 – Occupational Health and Safety (OHS) inspections

This module is intended for anyone who needs to conduct workplace OHS inspections. Learners will understand the legislation governing occupational health and safety, the impact of non compliance in the workplace, and the inspection protocols that apply. Learners will also be able to carry out physical inspections, and to record, report and act on inspection findings in order to implement corrective and preventative actions.

Module 4 – Investigation into workplace safety, health and environmental incidents

This module is intended for anyone who needs to conduct investigations into workplace safety, health and environmental incidents. Learners will be able to identify and explain the legal and organisational requirements governing the reporting and investigation of workplace incidents, complete the required reports, and process any physical evidence collected.

20 **SAIOSH CPD points** awarded on completion, five points per module.

Find out more

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